

**PANILOLO HERITAGE CENTER RENTAL AGREEMENT**  
**Paniolo Preservation Society @ Pukalani Stables**

**RENTER INFORMATION:**

Financially Responsible Person(s):

Business/Organization \_\_\_\_\_

Address: (street) \_\_\_\_\_

(city) \_\_\_\_\_ (zip) \_\_\_\_\_

Phone Numbers: (home) \_\_\_\_\_ (cell) \_\_\_\_\_

Email: \_\_\_\_\_

Membership? (10% discount to members) YES NO

Type of Event:

Date of Event: \_\_\_\_\_ Time: (from) \_\_\_\_\_ (to) \_\_\_\_\_

Estimated Guests (200 max in Hale Aina, 400 max on property):

Is Liquor being sold, or included in attendance fee? YES NO

If YES: Liquor License Number: \_\_\_\_\_ Date Issued: \_\_\_\_\_

***If liquor is to be sold or included in an attendance fee, a copy of an insurance certificate showing liquor liability coverage naming Paniolo Preservation Society as additionally insured is required.***

**RENTAL FEES:**

*Make all checks payable to: **Paniolo Preservation Society**. Payment in full is due 30 days prior to the event. There will be a \$25.00 charge for returned checks due to lack of funds. The \$500.00 Security Deposit will be returned within two weeks of event if no problems are found after the event.*

**\$500 Hold and Security Deposit:** Date Paid: \_\_\_\_\_

**Rental Fee:** \$ \_\_\_\_\_ (includes 4.166% Hawaii Sales Tax)

**Cancellations:** *A full refund will be given if the event is cancelled up to 60 days prior to the function. Cancellations made at least 30 days prior to the event will result in a 50% refund. There will be no refund for events cancelled within 30 days of the event.*

*The undersigned agrees to pay in full all costs resulting from repair due to damage to facilities or replacement due to breakage resulting from event rental.*

Signature of Responsible Party: \_\_\_\_\_ Date: \_\_\_\_\_

*For Site Inspections or Questions: Call 808.854.1541 or email paniolo@paniolo Preservation.org*